



## School Leadership Team

Minutes  
September 14, 2020

- I. Welcome and approval of [August 24](#) minutes including items in Safety and Title IV log - 7:30-7:35p
  - A. Discuss any necessary changes
  - B. Vote on approval
  - A. Reminder: Next meeting - October 12 @ 7:30-8:30p (2nd Monday of the month)

<p><b>Attendees:</b></p> <p>Brandi Marks, Parent          Brooklyn Hough, Principal          CeCe Muhizi, Parent          Courtney Hubbard, Principal Fellow          Courtney Riley, Teacher (Art)          Cristy Travaglino, Parent, Chair          Cynthia Karim, Parent          Gayahri Dharmalingam, Parent          Laura Bernstein, Parent, Recorder          Megan Last, Teacher (3rd grade)</p>	<p><b>Attendees cont.:</b></p> <p>Michele Baxley, Teacher (6th grade)          Rebecca Grgurina, Asst Principal          Yahaira Jackson, Parent, Timekeeper          Kelly Taylor, Talent Development          Emily Bullard, Teacher (Kindergarten)          Lisa Vaughan, Parent          Sarah Jane, Teacher's Assistant</p> <p><u>Not Present</u>          Amber Heine, K-2 Counselor          Ann Phillips, Sr Admin Secretary          Maniya Arrington, PTA President</p>
<p>August 24, 2020 Minutes were approved.</p>	

- II. Discussion on in-person phase-in - 7:35-7:45p
  - A. EC program starting September 29
    - 1. Parents have the choice to opt in or out
  - B. After board meeting, determine next steps for parent communication

Open discussion about criteria and safety/health considerations. Feedback on parent communication to include details on the plan and logistics.

- III. School clubs - 7:45-7:55p
  - A. Challenge to find time before or after school since students may be shifting in and out of virtual learning
  - B. Limited interest in additional screen time for students outside of school hours
  - C. Feedback on offering to 6th graders during advisory

Discussed online fatigue, schedule challenges and the need for greater socialization. Shared ideas for creating 6th-grade only options during advisory and/or lunch hours (or other grades/i.e. 5th grade yearbook, value of chess for younger grades).

- IV. School pictures update - 7:55-8:00p

Still hopeful we can take school pictures. St. John Photography has been flexible and is working with us to change the date. At this point the CMS District is not allowing school pictures. Our new dates are at the end of October.

- V. Curriculum night on September 24 - 8:00-8:15p
  - A. Topics of interest
    - 1. Initial ideas: PowerSchool, grading, curriculum, problem based learning, STEAM curriculum
    - 2. Feedback on other topics
  - B. Proposed format: grade level recording followed by live Q&A with teacher

Schedule will start with PTA for up to 30 minutes followed by Curriculum focus. Important to craft specific grade-level messages and not be too repetitive with general information that has been provided during the multiple Town Hall meetings. The plan is for teachers to record (and play) a presentation followed by Q/A. The recordings will allow for consistency in messaging. Suggestions made to record Q/A and to include information about the status of testing for the relevant grades.

- VI. Closed session - 8:15-8:30p
  - A. Review of safety plan
    - 1. Sign-off process for SLT members on SIP and safety plan
    - 2. Link to [Signature Page](#)
  - B. Safety and/or Title IV issues (if any)

Any safety and Title IV issues discussed are captured in a separate issue log and not part of the SLT minutes.

Administrative Note: The Signature Page Link above is for Professional Staff signatures only. The Safety Plan was reviewed by SLT and SLT will sign-off on the final version as part of the School Improvement Plan approval process.

